

LANGLEY ADAMS LIBRARY MINUTES
8-26-2015

A regular meeting of the Langley-Adams Library Board of Trustees was held on August 26th, 2015 at Groveland Town Hall Meeting Room. Following Board members were present - Beth Burton, Carlos S. del Castillo, Ann Marie Wilson-Crockett, Ann McCann, Laurel Puchalski, Barbara Gauvin and Kathy Prunier. A quorum being present, the meeting was called to order at 7:06 PM.

Discussed that In the absence of Chair and Vice Chair, Secretary becomes acting chair

Correspondence - Kathy Prunier read thank you letter from Diana Cummings

Motion made by Barbara Gauvin to accept the July 21st, 2015 Minutes, Seconded by Kathy Prunier. Beth Burton abstained, as she was not at the mtg. Minutes approved

Motion made by Carlos to accept the July 29th, 2015, seconded by Beth Burton. Minutes approved

Tabled approving August 17th minutes until advised by Attorney General and MBLC on how to amend the executive session portion to reflect open meeting

Carlos proposes that we look into training for Trustees. See if MBLC will provide a training just for us

Tabled discussion of Treasurer's report until funds are moved.

Amy Kraemer, Director presented her Director's report (See attached)

Discussed 5 year preservation plan and that check has not been cut yet

Discussed adding 5 year preservation plan to September agenda

Discussed Groveland Days on Sept 12th and Groveland Yard Sale on Sept 19th and how library can participate

Discussed NELA conference and Director presenting at Sept mtg the cost and plan for having faculty attend. Discussed in the past that we have paid for some memberships.

Discussed doing a quarterly presentation for programming

Vote taken to share cost with Nichols Village Program on Feb 18th to take \$200 out of donation account. Beth Burton made the motion, seconded by Kathy Prunier. Approved by all

Discussed Coordinating disaster planning with Deputy Gillen to include disaster planning, chain of command, emergency supply.

Discussed adding a fire extinguisher in Kitchen. Keen Fire and Safety will inspect in October. Beth suggested also adding Fire extinguisher in program room

Discussed following up with Christopher Dick on AED

Discussed adding Policy Committee reports to September agenda

Trustees provided Carlos with Director evaluations to be collated and then collated review would be distributed to trustees before Sept 2nd review with Director.

Elections held

Kathy Prunier nominated and Ann McCann seconded - all approved Ann Marie Wilson Crockett chair, Beth Burton Vice Chair. Ann Marie will look into staying as secretary in short term.

Beth Burton makes motion to approve all three museum passes (New England Aquarium, Zoo New England, and Peabody Essex) to be paid out of state aid. Kath Prunier seconded all approved

Next meetings scheduled for:

Sept 2nd at 7PM at 7PM

Wednesday, September 23rd at 7PM

Meeting was adjourned at 09:19PM

Ann Marie Wilson-Crockett, Secretary
August 26, 2015